### STATE OF CALIFORNIA

# Department of Corrections and Rehabilitation



### STRATEGIC PLAN

January 2006

### THE DEPARTMENT OF CORRECTIONS AND REHABILITATION IS...

### The California Department of Corrections and Rehabilitation (CDCR) is a major government enterprise

It directly impacts the lives of thousands of offenders and staff and the safety of the general public. The department operates the largest statewide correctional system in the country with a budget of nearly \$6 billion and a staff of more than 50,000 employees. To effectively manage this correctional system, a network of youth and adult facilities and parole offices has been established throughout the state. The department's responsibilities extend beyond the incarceration of offenders; it encompasses their physical and mental health needs as well as employment and educational programs to enhance the offenders' re-integration into society. The department also offers community services that are available through the operation of conservation camps and provides the trained workforce for more than 180 fire crews and two million hours of fire fighting annually.

#### The California Department of Corrections and Rehabilitation is a major contributor to public safety

It oversees the institutional custody of more than 167,000 youth and adult offenders and supervises more than 151,000 parolees statewide. These institutions provide secure confinement to the state's most serious and violent offenders. The department determines the appropriate supervision level of parolees, commensurate with public safety, and provides substance abuse treatment, mental health services, employment training, and transitional aftercare housing to assist offenders in transitioning back into the community. The department takes a leadership role in working cooperatively with other state and local public safety agencies to ensure the safety of California's communities.

### The California Department of Corrections and Rehabilitation is a major community employer

It employs more than 50,000 employees in communities statewide and in occupations such as correctional officers, teachers, counselors, nurses, hearing officers, psychologists, parole agents, field representatives, and office support staff. In many cities throughout the State, the department is the major employer and has contributed significantly to the local economy through its ability to provide well-paying jobs. The department provides an opportunity for many men and women to have a rewarding career — one they can be proud of.

### The California Department of Corrections and Rehabilitation is a major health care provider

It delivers overall health care to youth and adult offenders, and mental health care to certain parolees throughout the state. With a budget of nearly \$1 billion, the health care delivery system consists of three service areas: Medical Services, Mental Health Services and Dental Services and adopts standards for quality and scope of services within a custodial environment. Health care services are accessed through institutional and community outpatient clinics, General Acute Care Hospitals, Correctional Treatment Centers, Skilled Nursing Services, Intermediate Care Facilities, Hospice and Telemedicine.

### The California Department of Corrections and Rehabilitation is a major educational and vocational training provider

It operates one of the largest accredited youth and adult correctional education systems in the world, serving more than 26,600 adult and 3,500 juvenile students. The juvenile programs consist of academic development, including high school diploma, General Educational Development Certificate, High School Equivalency Certificate, and college course work for an Associate of Arts degree. Special education courses provide for offenders with learning disabilities. These programs make available the opportunity for self-improvement through acquiring life skills and career training.

### Message from the Secretary

To all Staff within the California Department of Corrections and Rehabilitation (CDCR):

This past year has been an exciting and vibrant time for an organization charged with the incarceration and rehabilitation of adult and juvenile offenders. I want to thank the Administration for their leadership and commitment to a safer California and the reforms needed to improve public safety. I also want to thank the thousands of CDCR employees for their exemplary service and commitment to a safer California.

In the Governor's words, our efforts to "Restore, Reform and Rebuild" the California correctional model has progressed very quickly with his support. Our agency-level department has been the only entity to date – statewide – to emerge with a new plan, and new mission to improve public safety and services on behalf of state taxpayers.

Our organization, which was established July 1, 2005 (pursuant to SB 737, Statutes of 2005), has been transformed to begin providing a sweeping array of improved institution security, rehabilitative services, and enhanced staff and public safety. I believe this inception will re-establish California as a national leader in correctional policies and procedures. Employees, the Legislature, academia, victims rights organizations, and outside inmate and juvenile ward advocacy groups, have joined us and shown a renewed interest in the CDCR's commitment to substantively improve our correctional system.

Last year, we embarked upon a task that was unprecedented in the history of our department: A strategic plan and accompanying organizational structure were developed to build the foundation for lasting change.

We have set our sights towards a vision for this organization which is:

"We will end the causes and tragic effects of crime, violence, and victimization in our communities through a collaborative effort".

And a mission:

"To improve public safety through evidence-based crime prevention and recidivism reduction strategies".

Since we embarked on this path toward change, the organization has begun developing measures for all our programs and continues to build cohesive partnerships within the community and with all those willing to help us attain our goals. This ongoing dialogue with community and national groups has led us to many exciting opportunities for new, beneficial collaborations.

Lastly, I would like to thank all the dedicated men and women within our organization who provide such an important and vital service to our great State. Your hard work, support, and dedication to public safety is an inspiration to me.

Continued Success,

Roderick Q. Hickman

Rich & Hufun

Secretary

California Department of Corrections

and Rehabilitation

### STATE OF CALIFORNIA

### **Arnold Schwarzenegger**

Governor



# DEPARTMENT OF CORRECTIONS AND REHABILITATION RODERICK Q. HICKMAN

Secretary

#### JEANNE S. WOODFORD

Undersecretary

#### **BERNARD WARNER**

Chief Deputy Secretary, Juvenile Justice

#### **DEL SAYLES-OWEN**

Chief Deputy Secretary, Adult Programs

#### JOE MCGRATH

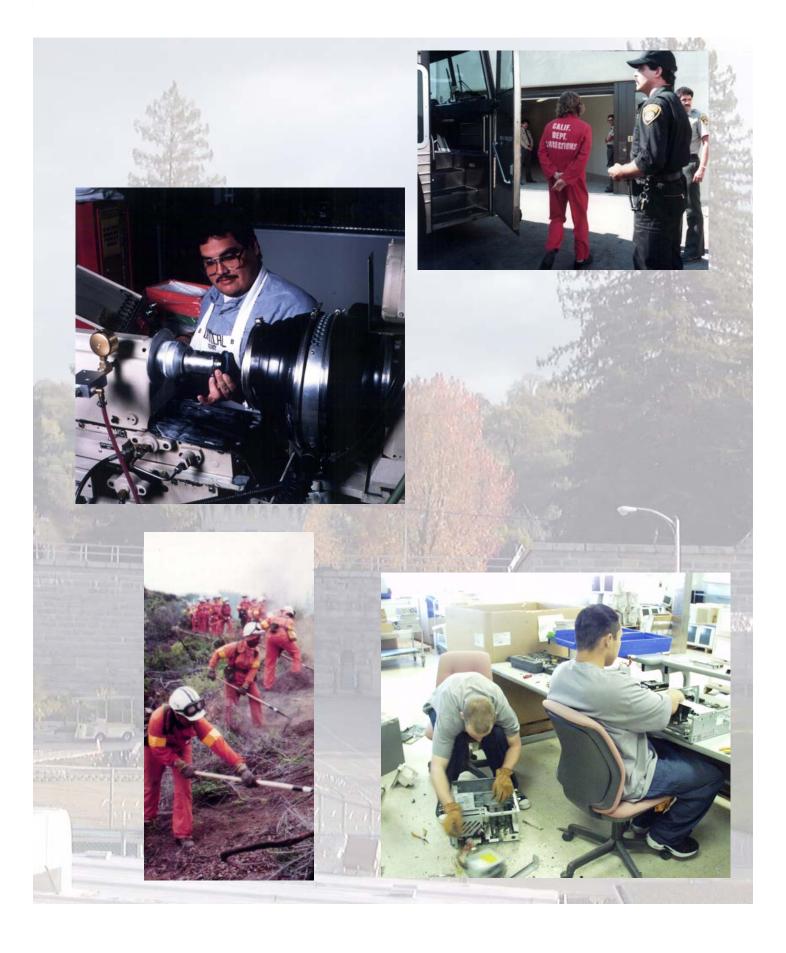
Chief Deputy Secretary, Adult Operations

#### **DENNIS M. KENNEALLY**

Executive Director, Board of Parole Hearings

### KAREN L. STOLL

Executive Director, Corrections Standards Authority



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Public service is fundamental to the restorative justice mission of the Division of Juvenile Justice.



Community service work is a priority for adult parolees.



The CDCR strives for a community level of health care for all inmates.

### Introduction



### **Our Changing Role and Challenges**

These past six months have been an exciting and tumultuous time for all of us who work in the new California Department of Corrections and Rehabilitation. On July 1, 2005, history was made as we blew up the old boxes of the Youth and Adult Correctional Agency and rebuilt the structure now known as the California Department of Corrections and Rehabilitation (CDCR).

Given the emergent challenges facing this department today, the reorganization of the old agency and its departments into the CDCR has set California on a new direction of correctional reform. It is a direction that includes a focus on safer working environments, greater and better service to crime victims, organizational effectiveness, use of enhanced agency-wide information technology, effective use of state resources. We have a renewed commitment to partnerships with academia and national experts for staff development and validation of rehabilitation and re-entry programs, and development of offender re-entry programs that we have not considered in the past.

This strategic plan is the culmination of more than 150 years of growth, pain, learning, structuring and restructuring, debate, discussion, legislation, court mandates and public input.

Given the size and very nature of our organization, we know that transformational change does not come easily. It will require commitment and dedication from everyone in the organization and patience on the part of those who truly want to see change in our system.

Our challenges have guided us in a direction that will incorporate effective and efficient operations that are transparent and will ultimately restore the California correctional system to a national model.

This plan lays out the direction for juvenile and adult corrections; it outlines a vision of public safety built on cooperation and intervention, a mission focused by evidence-based strategies, and a value structure based on integrity, accountability, justice, collaboration, and employee safety and well-being.

This is not the final word in this department's progress: It is simply the next chapter in a correctional renaissance that will put California at the vanguard of correctional standards.

California's juvenile and adult correctional systems have been through significant changes in the past generation, growing from a quiet back-water service of state government with roughly 43,000 adult and juvenile offenders to where it is now one of the largest single service areas in state government providing public safety through incarceration of approximately 170,000 criminal offenders. We've grown from a budget of just under \$1 billion to a budget of more than \$7 billion – that's larger than many states' total general fund budgets.

The tremendous growth experienced by the department over the past twenty years has led to significant challenges in areas including population management, health care delivery, recidivism of offenders, adequate staffing, continuity of leadership, training and enterprise-wide information technology development.

Yet, throughout that phenomenal and unprecedented growth and because of the professionalism of the staff working in this department, California never lost a facility to an inmate or ward riot.

In the past, we were asked simply to keep offenders securely locked in our institutions – make sure we fed them, clothed them and housed them – today that is not enough. We must demonstrate through verifiable means, our commitment to change the way we do business so we can have a long-lasting impact on public safety, through improved supervision and intervention.

The people of this state deserve not only a department that provides safe streets by incapacitating adult and juvenile offenders, but also protects the public by preparing offenders to re-enter society with an empathy for their victims, and an education and job skills.

Through conference and consultation, partnerships and collaboration, and a lot of hard work on the part of thousands of very dedicated professionals in this department, we have come to dispel any notion that the CDCR is too large of an organization to make this transition. The foundation has been built. The challenges we now face are to follow through on our commitment to make California safer through "evidence-based crime prevention and recidivism reduction strategies."

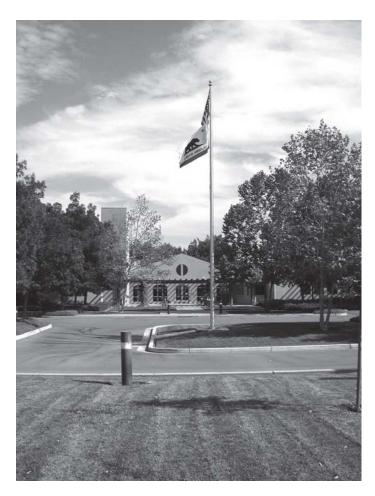


# Vision

We will end the causes and tragic effects of crime, violence, and victimization in our communities through a collaborative effort.

# Mission

To improve public safety through evidencebased crime prevention and recidivism reduction strategies







### Values

We commit ourselves to principled leadership – a set of core values that guide our behavior:

INTEGRITY – We conduct ourselves professionally, achieving the highest ethical standards.

ACCOUNTABILITY – We take responsibility for our actions and the consequences.

JUSTICE - Everyone receives equitable process and fair outcomes.

COLLABORATION – Everyone supports mutual understanding of ideas, open exploration of our differences, and works constructively and cooperatively with our stakeholders.

EMPLOYEE WELL-BEING – We foster an environment that supports professional development and personal health.





The CDCR honors its own at an annual Medal of Valor Ceremony at the State Capitol.



### GOAL 1:

#### **Statement of Need**

### **Strategy 1.1**

Outreach and Marketing Plan
1.1.1

Recruitment Partnerships

Entry-Level Peace Officer Selection Process 1.1.3

### **Strategy 1.2**

Academy Consolidation

Needs Assessment

Three Tier Training 1.2.3

Continuing Education Training 1.2.4

# Workforce Excellence - Ensure a well-trained, quality workforce

Our success in meeting the increased complexity of correctional work depends on our ability to attract, train, develop, and retain a qualified workforce. Currently we do not have a hiring plan, systematic training and development of employees, updated classifications and clear role responsibilities, or a consistent employee performance appraisal process. Due to the demands of the job, it is important to establish a wellness program that contributes to an employee's optimal health and supports a balanced lifestyle. We must invest in our people.

### Develop and implement a comprehensive recruitment and hiring plan by August 2006.

Establish an annual outreach and marketing plan that identifies potential candidates

Establish recruitment partnerships with external organizations to help us identify and attract potential candidates -- seek means to encourage our employees to identify potential candidates

Conduct analysis to reduce the peace officer selection process hiring time from application to list eligibility from 18 months to 6 months

Establish a multi-disciplinary Academy responsible for providing a continuum of training and development programs by January 2007.

Combine the youth and adult academies December 2006

Conduct a series of training needs assessments for selected job classifications

Develop an initial set of programs for 1) technical training, 2) supervisory development 3) leadership development, which includes a command college -- include ethics and core values in all programs

Centralize the development of continuous education training programs within the Office of Training and Professional Development

December 2006

December 2006

Completed

Completed

August 2006

December 2005

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Objective	Action	Timeline	
Instructors 1.2.5	Establish criteria and methods for instructor selection and rotation	July 2006	
Educational Partnerships 1.2.6	Explore partnerships with higher education entities to award Continuing Education Units (CEU) and credit toward degrees for both academy and university-based programs partner with professional organizations to augment employee training and professional development programs	Completed	
<i>Mentoring Program</i> 1.2.7	Develop a mentorship program linked to the strategic plan	March 2006	
Core Values 1.2.8	Develop a strategy for reform that will instill proactive, interdependent and customer-service behaviors, enhancing a safe and secure working and living environment for staff, wards and imates	January 2007	
Strategy 1.3	Develop and maintain a classification and succession management plan by July 2006.		
Classification and Compensation 1.3.1	Develop an annual planning process to evaluate the CDCR's classification and compensation plan to identify and prioritize required classification and/or compensation changes	December 2005	
Succession Plan 1.3.2	Establish a comprehensive employee succession plan	July 2006	
Strategy 1.4	Develop and implement a consistent employee performance appraisal process by July 2006.		
<b>Performance Evaluation</b> 1.4.1	Establish an evaluation system on a phased-in basis that addresses employee accountability and performance metrics	July 2006	
Strategy 1.5	Establish a CDCR employee wellness program by July 2006.		
Strategy 1.6	Improve the Electronic Human Resources Information System by December 2006.		
Strategy 1.7	Increase the competency of corrections personnel through job-related, valid selection and training standards by January 2007.		
Job Analysis 1.7.1	Conduct job analysis that identifies knowledge, skills abilities and other characteristics for successful job performance	December 2006	
Standards Development 1.7.2 14	Develop selection and training standards that are fair, legally defensible, effective and practical	January 2007	



### GOAL 2:

### Technology - Develop information technology strategies and implement systems capable of managing both current and future needs

#### **Statement of Need**

In today's increasingly complex organizational environment, Information Technology (IT) is the common link for integrating all aspects of the organization. To date, IT is consistently under funded, under staffed, and neglected. There is no overall IT strategy or governance structure. We must invest in building new information capabilities and capacity.

### **Strategy 2.1**

### Consolidate all IT resources under one central authority by December 2007.

Roles and Responsibilities 2.1.1

IT Field Support Centralization Centralize reporting of IT field support -- Conduct Regional Pilot September 2006

2.1.2

Establish a consolidated help desk operating 24/7 to provide a centralized call center for all IT support needs

December 2007

2.1.3

Help Desk

Align IT service with business priorities and the technical environment -- produce a better business model for the CDCR

March 2006

IT Service Alignment 2.1.4

Create a one-stop "shopping" experience for the customer

December 2007

Customer Relations 2.1.5

### **Strategy 2.2**

### Develop and implement a governance structure for project prioritization of technology initiatives and the application of best practices by December 2007.

Governance Structure 2.2.1

Define and establish a governance structure with key decision makers from every aspect of the business organization, defining roles, responsibilities, and operating principles Completed

Objective	Action	Timeline
Governance Board 2.2.2	Establish an IT Governance Board to oversee the administration of the IT operating principles, implementation and approval of initiatives, enterprise technical architecture, security standards, and new emerging technologies	Completed
Service Level Agreements 2.2.3	Establish baseline agreements between customers and IT to determine the appropriate level of service develop accompanying metrics to measure effectiveness and satisfaction	December 2007
Strategy 2.3	Provide a robust infrastructure that supports correctional application architecture and adheres to enterprise standards by December 2008.	
Architecture Plan 2.3.1	Establish an Enterprise Technical Architecture Plan to define computing and network infrastructure standards and common services to be providedthis plan will provide the framework for bringing the department's IT platforms (servers, network, hardware, software, tools) into the future. This will be the blue-print to ensure that all of our systems integrate with one another, adhere to standards for performance and maintainability, and are cost-effective	December 2008
Maintain and Refresh 2.3.2	Develop a technology maintenance and refresh program to include desktop hardware, mobile computing devices and software, databases, applications and programs	July 2007
Strategy 2.4	Establish and maintain a data warehouse for enterprise-wide correctional databases, eGovernment, and integrated justice systems by July 2010.	
Enterprise-Wide Databases 2.4.1	Identify enterprise-wide databases to be included in the warehouse	December 2008

Perform an eGovernment readiness assessment to de-

termine which core business areas effectively use the

Internet and where additional resources will provide

added benefit and improved access

January 2007

eGovernment

2.4.2



Objective	Action	Timeline
Open Systems 2.4.3	Develop comprehensive systems standards to support the sharing and exchanging of information with local and federal law enforcement entities	December 2008
Comprehensive Systems 2.4.4	Implement comprehensive business and offender-based management systems	July 2010
Strategy 2.5	Ensure the security of technology systems by October 2006.	
Safeguards 2.5.1	Develop and employ effective safeguards including risk analysis, mitigation, and management strategies this includes the development and enforcement of stan- dards and policies	October 2006
Virus Protection 2.5.2	Employ standardized and automated virus protection for all IT resources	Completed
Security Program 2.5.3	Update security training to enforce IT policies	Completed
Strategy 2.6	Build our technology workforce by December 2007.	
Assessment 2.6.1	Conduct an IT resource management assessment to determine current staffing responsibilities and workload, and proposed staffing levels realign existing IT resources to best meet the IT needs of the new organization	December 2005
Training Plan 2.6.2	Under the auspices of the academy, assess the training needs of the professional IT staff and develop an on- going training program	December 2007
<b>Staffing</b> 2.6.3	Recruit and develop a highly skilled IT staff ensure IT resources are aligned with the CDCR's strategic and operational priorities and technical environment	December 2007





The CDCR recently recommitted to extensive and recurring middle manager and supervisor training.



### GOAL 3:

# Organizational Effectiveness: Achieve organizational excellence in our operations and systems

#### **Statement of Need**

The effectiveness of the organization depends on the alignment and integration of the structure, resources, and processes to accomplish our goals. The current organization evolved with a focus on autonomous units, and therefore, lacks functional integration. Program priorities often clash; lines of responsibility and accountability overlap and in some cases do not exist; and, policies and procedures are frequently outdated and frequently applied differentially. We must build an organization where all components operate as a fully interconnected system.

### **Strategy 3.1**

Redesign and implement a matrix structure that supports the organization's mission and goals by July 2005.

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3.1.1

Design the overall organizational structure

Completed

### Roles and Responsibilities

3.1.2

Define roles and responsibilities within the new structure

Completed

#### **Fiscal**

3.1.3

Develop a fiscal strategy and budget allocations to support the organizational design

Completed

#### Legislation

3.1.4

Develop a plan for legislation that supports the reorganization and, as appropriate, changes in roles and responsibilities

Completed

#### Labor Relations

3.1.5

Develop a plan for labor relations that supports the reorganization and, as appropriate, changes in roles

and responsibilities

Completed

#### **Implementation**

3.1.6

Implement the new agency organizational structure

Completed

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Objective		Action	Timeline	
Strategy 3.2		Establish consistent processes and procedures to ensure accountability at all organizational levels by July 2007.		
	Fiscal Accountability 3.2.1	Implement a performance measurement system for fiscal success goals	July 2007	
	Programmatic Accountability 3.2.2	Implement a performance measurement system for programmatic success goals	July 2007	
	Employee Discipline 3.2.3	Implement the Vertical Advocacy Model to ensure consistency in the employee disciplinary process	July 2007	
Strategy 3.3		Establish an ongoing program of evaluations based on evidence-based measures and national standards by January 2008		
	Governance Structure 3.3.1	Define and establish a governance structure for evaluation and research	April 2006	
	Evaluation 3.3.2	Integrate performance monitoring or evaluation into programs	January 2008	
	Data Collection 3.3.3	Design a data collection system to support performance monitoring and evaluation	July 2007	
	Program Assessment 3.3.4	Establish a procedure to identify evidence-based programs based on research and national standards	June 2007	
Strategy 3.4		Institutionalize an approach for continuous improvement by January 2007.		
	Benchmark Assessment 3.4.1	Conduct a system-wide assessment to benchmark and monitor organizational well-being	July 2006	
	Governance Committees 3.4.2	Establish executive governance committees that can be replicated throughout the CDCR	January 2007	



### GOAL 4:

# Risk Management/Legal Compliance: Develop preventive strategies to minimize and mitigate harm, preclude class action suits and remedy identified violations

#### **Statement of Need**

In order for the entire correctional system to regain its stature as a national model, we need to comply with court orders and proactively identify areas where we are vulnerable to litigation. The department has been the subject of continual major lawsuits. There is no comprehensive plan for identifying problem areas, conducting analyses, developing corrective action, or monitoring compliance. We must be the first to identify and resolve our own issues.

### **Strategy 4.1**

Develop a comprehensive risk management program that identifies practices, policies and conditions that pose potential legal, fiscal or safety risks by January 2008.

Risk Management

Establish a risk management structure, including centralized oversight and operational implementation

January 2007

July 2007

**Policies and Procedures** 

Establish risk management policies and procedures

4.1.2

Systems
Develop and coordinate systems to support risk management functions

January 2007
agement functions

4.1.3

Indicators

Determine indicators of legal vulnerabilities for risk *January* 2006 management review

 Data Collection
 Collect indicator data for risk management assessment
 January 2007

Risk Management
Training

Design a risk management training program

January 2008

Strategy 4.2

4.1.6

4.1.4

4.1.5

Develop a process for the ongoing review, monitoring and compliance of policies by July 2007.

Legal Review Process 4.2.1

Create a mechanism for the identification and referral of policies, standards, and regulations that need to be reviewed for legal sufficiency *July* 2006



Objective	Action	Timeline
Legal Sufficiency 4.2.2	Develop a process for the review and revision of existing policies, standards and regulations to comport with the law	January 2007
Legal Compliance 4.2.3	Develop a process for the creation of new policies, standards, and regulations necessary to achieve legal compliance	January 2007
Implementation Monitoring 4.2.4	Develop a process for monitoring implementation of revised/newly created policies, standards and regulations	July 2007
Auditing Compliance 4.2.5	Develop and implement a process for auditing ongo- ing compliance with revised/newly created policies, standards and regulations	July 2007
Strategy 4.3	Support consistent and lawful policy implementation by January 2007.	
Communication 4.3.1	Determine and implement strategies for communicating revised/newly created policies, standards and regulations	January 2007



### GOAL 5:

### **Crime Prevention and Safety:** Develop a comprehensive crime prevention program and use evidencebased research to reduce criminality and victimization

#### Statement of Need

Correctional programs are the operational core of this organization. There is no systematic approach to correctional services from the time of arrest to the time of re-integration back into the community. We lack comprehensive assessment of the effectiveness of our programs. We must take responsibility for reducing recidivism.

### Strategy 5.1

Create law enforcement and public safety partnerships that will reduce crime and delinquency by July 2008.

Parolees-at-Large 5.1.1

Define protocols through collaboration with local, state and federal law enforcement agencies to increase apprehension of parolees-at-large

June 2006

Violent/High-Risk **Parolees** 5.1.2

Expand the department's work with local, state and federal law enforcement agencies to target and arrest violent/high-risk parole violators

December 2006

February 2006

Criminal Intelligence System

Design a comprehensive plan for developing a department-wide criminal intelligence system with internal and external law enforcement entities

5.1.3

Enhance partnerships with the state and national of-

**Homeland Security** 5.1.4

fices of homeland security to ensure public safety against terrorism

December 2006

Law Enforcement Consortium 5.1.5

Develop a law enforcement consortium to increase collaborative communication amongst all levels of law enforcement

January 2006

Accountability of Parolees

Improve parolee accountability by working with law enforcement to ensure compliance and improve public safety in our communities

*June* 2006

Assessment of Adult **Offenders** 

Provide offender risk assessment for adult offender parolees prior to parole and at designated time periods during parole

November 2005

5.1.7

5.1.6

Provide offender risk assessment for juvenile parolees prior to parole and at designated time periods during parole

July 2008

Assessment of Juvenile **Offenders** 

5.1.7a

Objective	Action	Timeline
<u> </u>		
Strategy 5.2	Link offender risk and need assessment to a continuum of programming targeting successful community reintegration.	
Assessment 5.2.1	Improve offender risk and needs assessment at the time of initial incarceration and at designated times	July 2008
<b>Treatment Services</b> 5.2.2	Improve treatment services provided to offenders to meet the individual's risk needs	December 2009
Public/Private Partnerships 5.2.3	Expand the use of public/private partnerships to provide treatment to offenders	January 2006
Pre-Parole Planning Programs 5.2.4	Expand and improve the institutional-based Community Pre-Parole Programs	January 2006
Strategy 5.3	Continue to evaluate and improve safety and security of facilities for both staff and offenders by January 2007.	
Classification System Quality Improvement 5.3.1	Develop and implement continuous quality improve- ment strategies for the classification system	January 2006
Living Environments 5.3.2	Establish programming in living environments that effectively promotes pro-social behavior	January 2006
Program Space 5.3.3	Develop a plan to increase the use of gyms, day-rooms, etc. for program, recreational and treatment activities	January 2006
Gang Management/ Intervention 5.3.4	Develop and begin to implement a comprehensive evidence-based gang management, intervention and education program	June 2006
Safe Environment 5.3.5	Develop viable strategies for ensuring the provision of a safe and secure working and living environment in the adult and youth facilities and prisons	January 2007
Gender Reform Efforts 5.3.6	Establish gender reform efforts to evaluate all aspects of female offender management and develop gender responsive policies and practices to address their spe- cific needs and improve outcomes	January 2007
Strategy 5.4	Expand and improve evidence-based substance abuse, educational and life skills training and other offender treatment programs based on need by July 2007.	
Juvenile School Attendance 5.4.1	Develop multi-disciplinary strategies to improve juve- nile school attendance	July 2007



Objective	Action	Timeline
Offender Behavioral Treatment Programs 5.4.2	Expand and improve evidence-based offender behavioral treatment programs.	July 2007
Adult and Juvenile Education 5.4.3	Expand and improve evidence-based educational and life skills programs for adult and juvenile offenders consistent with needs assessments	January 2007
Strategy 5.5	Proactively enforce victims' rights, improve victim safety, and constructively include victims' voices by July 2007.	
Victim Safety and Sensitivity 5.5.1	Improve victim and witness safety and ensure they are treated with dignity throughout the state correctional system	July 2007
Victims' Voices 5.5.2	Constructively include victims' voices in state correctional planning and decision-making	January 2006
Victim Notification 5.5.3	Partner with state and local programs to assist in locating crime victims and ensure timely notification to victims regarding offender status	January 2007
Parole Consideration Hearings 5.5.4	Ensure crime victims, survivors and/or next-of-kin receive the opportunity to participate in parole eligibility (lifer) hearings and juvenile annual reviews	January 2006
Restitution 5.5.5	Expand and improve the imposition, collection and disbursement of court-ordered restitution to crime victims and the State Restitution Fund.	July 2007
Strategy 5.6	Establish restorative justice practices to ensure both offender rehabilitation and accountability to victims, the community, and themselves by July 2007.	
Community Services 5.6.1	Expand opportunities for offenders to restore the community through public service	July 2006
Victim Impact Classes 5.6.2	Require offenders, if appropriate, to participate in a victim impact course	July 2007

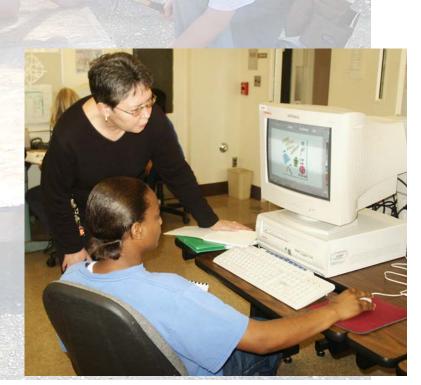




A number of community groups statewide work closely with the CDCR in planning future partnerships for inmate and parolee services.



Purpose Driven Life author Rick Warren visits with inmates.



Volunteers serve an integral part of preparing inmates for jobs and life when released on parole.



### GOAL 6:

### Outreach and Partnerships: Seek partnerships and develop meaningful programs and processes to promote shared responsibility for community safety

#### **Statement of Need**

We define our success as preventing crime, violence, victimization and increasing the rate of successful reintegration of parolees into our communities. We have given limited attention to developing full partnerships with community groups willing to help us (e.g., with law enforcement, community/faith-based organizations, crime victim advocacy groups, and academia). We have not had the "will" to foster successful community partnerships. We must build community collaboration.

### Strategy 6.1

Establish internal processes, procedures and resources to support community collaborative activities throughout the department by December 2006.

Management of Collaborations

6.1.1

**Directory** 

6.1.2

Role Relationships

6.1.3

Clearinghouse

6.1.4

Establish internal processes and procedures to coordinate and manage community collaborative efforts throughout the department

Create and maintain a statewide directory of interested community and faith-based partners

Determine appropriate role relationships for each category of partners

Create and maintain a clearinghouse of current collaborative relationships in the department

June 2006

December 2006

Completed

December 2006

### Strategy 6.2

Establish and enhance collaborations with stakeholders to implement evidence-based strategies to prevent crime, and reduce recidivism and victimization by December 2006.

Private Sector/Non-Profit Groups

6.2.1

Establish and enhance collaborations with a network of private sector and non-profit stakeholders to develop strategies for safer communities through effective programs and services December 2006

**Public Sector Agencies** 6.2.2

Establish and enhance collaborations with a network of public sector stakeholders to develop strategies for safer communities through effective programs and services December 2006

Objective	Action	Timeline
Family Involvement 6.2.3	Establish and enhance local or regional multi-disci- plinary collaborations in our communities to identify and implement programs that will assist families in reducing the continued spiral of crime and victimiza- tion	December 2006
Strategy 6.3	Establish intergovernmental collaborations (e.g, with Department of Mental Health, Employment Development Department, Business, Transportation and Housing Agency) to support successful integration of parolees into our communities by August 2006.	
State-Level Stakeholders 6.3.1	Identify key state-level stakeholders critical to the development of policies, processes and programs designed to improve re-entry outcomes	January 2006
Collaborative Committee Stakeholders 6.3.2	Establish and convene statewide collaborative committee on re-entry efforts	May 2006
Strategy 6.4	Enhance collaborations with local criminal, juve- nile justice, social services, crime victims and other advocacy agencies to support effective integration of parolees into our communities by November	

#### of parolees into our communities by November 2006. Research Forums November 2006 Enhance opportunities for collaborations with exter-6.4.1 nal researchers **Best Practices** Develop partnerships with academic institutions to as-June 2006 sist the department in identifying evidence-based pro-6.4.2 grams Research Review Develop a network of researchers to assist with the June 2006 evaluation of research proposals sent to the depart-6.4.3

ment



### GOAL 7:

# Health Care Delivery: Establish a managed health care system to ensure efficient delivery of quality health care

#### **Statement of Need**

We are morally and constitutionally obligated to provide health care services to incarcerated offenders. To ensure the efficient delivery of quality, cost-effective services, we must radically change our health care systems. Since most incarcerated persons return to the community, these individuals must maintain a fundamental level of health care for successful integration.

### **Strategy 7.1**

Develop and implement a Service Delivery System to provide accessible, quality, and cost-effective health care across all programs by December 2012.

### Assessment -- Mental Health

7.1.1

Develop and implement a comprehensive mental health risk assessment and classification system for proactive identification of patients with significant risks and special mental health needs December 2007

### Assessment -- Medical Care

7.1.2

Develop and implement a comprehensive medical risk assessment and classification system for proactive identification of patients with significant risks and special medical care needs

December 2008

### Assessment -- Dental Care

7.1.3

Develop and implement a comprehensive medical risk assessment and classification system for proactive identification of patients with significant risks and special dental needs

December 2012

### Levels of Care -- Mental Health

7.1.4

Develop and implement a standardized system that provides multiple levels of care and includes a plan for bed management and consolidated care centers for inmates with special mental health needs

December 2007

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Objective	Action	Timeline
Levels of Care Medical Care 7.1.5	Develop and implement a standardized system that provides multiple levels of care and includes a plan for bed management and consolidated care centers for inmates with special medical care needs	December 2008
Level of Care Dental Care 7.1.6	Develop and implement a standardized system that provides multiple levels of care and includes a plan for bed management and consolidated care centers for inmates with special dental care needs	December 2012
Prevention Mental Health 7.1.7	Develop and implement comprehensive prevention services that include education, screening, immunizations, chronic care, and case management components, and emphasize patient accountability for inmates with mental health needs	December 2007
<b>Prevention Medical Care</b> 7.1.8	Develop and implement comprehensive prevention services that include education, screening, immuniza- tions, chronic care, and case management components, and emphasize patient accountability for inmates with medical care needs	December 2008
<b>Prevention Dental Care</b> 7.1.9	Develop and implement comprehensive prevention services that include education, screening, immuniza- tions, chronic care, and case management components, and emphasize patient accountability for inmates with dental care needs	December 2012
Pre-Release Services 7.1.10	Develop and implement pre-release services to ensure continuity of health care, facilitate successful integration and reduce recidivism	January 2007
Strategy 7.2	Develop and implement a comprehensive Performance Management System to monitor the program performance of each program and identify opportunities for improvement by December 2008.	
Strategy 7.3	Develop and implement a comprehensive evidence-based program and practice standards in priority areas by December 2009.	





# Glossary



Term Definition

**Action Plan** Detailed description of the strategies and steps used to implement a strategic plan.

**Auditing** Methodical examination and review with the intent to measure and verify.

**Benchmark** Standard or point of reference in judging quality, cost-effectiveness, or performance.

**Benchmarking** Gathering information about model efforts or best practices by other organizations engaged in similar

endeavors to establish project targets and goals.

Best Practice Not necessarily a benchmark but a practice that has proven to be successful -- in general. In general,

one begins with a good idea; over time the good idea has measurable results and then becomes Promising Practice; when the Promising Practice becomes predictable, repeatable, and transferable to

others it becomes a Best Practice.

Customer/Client People, internal or external to the organization, who receive or use what a department produces;

anyone whose best interests are served by the actions of the department.

**Define** To discover and set for the meaning; to make distinct, clear.

**Develop** To gradually bring into existence; to expand by a process of growth.

**eGovernment** Tool aimed at realizing a better and more efficient administration. It is designed to improve the devel-

opment and implementation of public policies and help the public sector deal with the conflicting demands of delivering more and better services with fewer resources. It is intended to enable the

public sector to maintain and strengthen good governance in a knowledgeable society.

**Employee** All custody and non-custody staff currently employed by or working for the California Department

of Corrections and Rehabilitation.

**Enterprise Technical** 

**Architecture** Underlying layers of technology that interconnect to provide support for business needs, specifically

network services, e-mail, Internet/Intranet and computer programming applications.

**Establish** To fully actualize.

**Evidence-Based** 

**Corrections** Conscientious, explicit, and judicious use by correctional administrators of current best research evi-

dence in selecting programs designed to manage offenders, reduce recidivism, and increase public safety; research evidence of program effectiveness must adhere to accepted methodological standards; use empirical assessment tools to target the program to the individual offender, and objectively measure program implementation and outcomes; evidence-based programs also include those that

adhere to "principles of effective intervention" established by prior research.

Goals Desired end result.

**Governance** Control or authority for making decisions and providing a framework for accountability within infor-

mation technology.



**Implement** To put into effect.

**Indicator** Item of information that may signify, or be a sign of (e.g. risk/management/legal compliance,

liability exposure or the need to review policies, regulations or standards).

Information

Security Officer (ISO) Person designated by the agency director to oversee the agency's compliance with policies and

procedures regarding the security of the agency's information assets (See Government Code,

Section 11771 and SAM, Section 4840.2.).

Information

**Technology (IT)** All computerized and auxiliary automated information handling, including systems design and

analysis, computer programming, information storage and retrieval, voice, video, and data

communications, etc.

Information Security Protection of information assets from unauthorized access (accidental or intentional), modifi-

cation, destruction, disclosure, or the inability to process that information (unavailability.).

**Institutionalize** To make organizational changes a permanent part of the organization's normal functioning.

**Legal Compliance** Comporting with contemporary legal standards as defined by statute, case law or court order

so as to withstand legal challenge.

**Legal Sufficiency** Consistent with the minimum requirements of applicable law.

Matrix Structure Contains teams of people created from various sections of the business for the purposes of

a specific project.

**Mechanism** Procedure or technique for achieving a result.

**Mission** Purpose of the organization, its unique reason for existence -- identifies what the organization

does, why it exists and for whom it provides the services or products.

**Mitigation** Implementing measures which reduce risk to an acceptable level.

**Monitor** To track, oversee or observe.

**Needs Assessment** Structured process to determine the needs of a designated survey field (i.e., individuals, agency,

system, etc).

**Objective** Specific and measurable target for accomplishing goals.

One-Stop

**Shopping Experience** Use of IT industry standards for the easy exchange of data between external entities.

Open

**System Standards** Use of IT industry standards for the easy exchange of data between external entities.

Performance

Measures Provides quantitative measures of work performed, program processes or results achieved.

Describe in both quantifiable and qualitative terms, how well the activities, strategies and pro-

cesses within an organization are achieving specified goals and outcomes.



**Process** A sequence of activities to achieve a result.

**Refresh Program** Planned replacement of obsolete computer equipment/software based on a schedule for

replacement.

**Risk** Probability that a loss of information assets or breach of security will occur.

Risk Analysis The process of evaluating 1) the vulnerability of information assets to various threats, 2) the

costs or impact of potential losses to the organization, and 3) the options for removing or

limiting risks.

**Risk Management** Process of taking actions to avoid risk or reduce it to an acceptable level.

Service Level

**Agreement (SLA)** Agreement or contract that specifies the terms of service between the program customer and

electronic information system to provide IT services.

Strategic Plan Practical, action-oriented guide, based upon an examination of internal and external factors

which directs goal setting and resource allocation to achieve meaningful results over time; a plan or blueprint that clearly and concisely states the mission, goals and strategies of an organi-

zation.

**Systems Processes** The collecting and reporting of information.

Vertical

Advocacy Model System that ensures legal representation for the Department during the entire investigative and

employee disciplinary process in order to hold staff accountable for misconduct by way of thorough and complete internal investigations, principled decision-making and assessment of

the investigations, and consistent and appropriate discipline.

Virus Self-replicating program, which is usually malicious -- consisting of three parts: a replicator

makes copies; a trigger, which triggers an event; and a mission, which is the function intended. The replicator makes copies of the virus program so that it can spread. A trigger is an event that will cause the virus to perform the function for which it was designed, such as a specific

date or time. The mission is the function the virus will perform when triggered.

**Vision** Compelling, and conceptual image of the desired future.





Graphics courtesy of Gary Walker, Prison Industry Authority, California Men's Colony



# Site Map Ledgers

M ADULT FIREFIGHTING M				
CONSERVATION CAMPS				
NO.	ADM.	CONSERVATION CAMP	CITY	
1	SCC	Vallecito	Angels Camp	
2	CIW	Rainbow (Female)	Fallbrook	
3	CCC	Trinity River	Lewiston	
4	SCC	Francisquito	Saugus	
5	SCC	Miramonte	Miramonte	
6	ccc	Parlin Fork	Fort Bragg	
7	CCC	Salt Creek	Paskenta	
8	CCC	Delta	Suisun City	
9	CCC	Sugar Pine	Bella Vista	
10	SCC	Mountain Home	Springville	
11	SCC	Acton	Acton	
12	CCC	Washington Ridge	Nevada City	
13	CIW	Malibu (Female)	Malibu	
14	CIW	Puerta La Cruz (Female)	Warner Springs	
15	SCC	Pilot Rock	Crestline	
16	SCC	Mount Gleason	Palmdale	
17	CCC	Chamberline Creek	Fort Bragg	
18	ccc	Ishi	Paynes Creek	
19	SCC	Julius Klein	Azusa	
20	CCC	Alder	Klamath	
21	SCC	Mc Cain Valley	Boulevard	
22	CCC	Intermountain	Biebe	
23	CCC	Deadwood	Fort James	
24	CMC	Cuesta	San Luis Obispo	
25	CCC	Antelope	Susanville	
26	scc	Owens Valley	Bishop	
27	CCC	Konocti	Lower Lake	
28	SCC	Prado	Chino	
29	SCC	Ben Lomond	Santa Cruz	
30	SCC	Baseline	Jamestown	
31	ccc	Eel River	Redway	
32	ccc	High Rock	Weott	
33	SCC	Growlersberg	Georgetown	
34	CCC	Valley View	Elk Grove	
35	SCC	Oak Glen	Yucaipa	
36	SCC	Bautista	Hemet	
37	SCC	La Cima	Julian	
38	SCC	Gabilan	Soledad	
39	CCC	Norco	Norco	
40	CCC	Devil's Garden	Alturas	
41	SCC	Finner Canyon	Valyermo	
42	SCC	Los Robles	Paso Robles	
43	SCC	Mt. Bullion	Mariposa	

¥	ADULT CAMPS LEGEND 💃
ADM	Administration of Camps (Training Centers)
CCC	California Conservation Center
SCC	Sierra Conservation Center
CIW	Camps 2, 13, 14 Female Camp Training Center
NOTE:	Camps 4, 11, 13, 16, 19, are jointly managed by CDCR and the Los Angeles County Fire Department.

ADULT PAROLE REGIONS				
1	REGION I	Covers the entire Central Valley from Bakersfield to the Oregon border.		
(1)	REGION II	Covers the San Francisco Bay Area, including the coastal counties from Ventura to the Oregon border.		
<b>(II)</b>	REGION III	Covers Los Angeles County		
(V)	REGION IV	Covers the San Diego Area and southern counties.		

1	JUVENILE CAMPS	***
NO.	CONSERVATION CAMP	CITY
JC-1	Pine Grove Youth Conservation Camp	Pine Grove
JC-2	Ventura Youth Conservation Camp	Camarillo

1	ADULT INSTITUTIONS				
T T	ABRV	INSTITUTION NAME	CITY		
1	PBSP	Pelican Bay State Prison	Crescent City		
2	CCC	California Correctional Center	Susanville		
3	HDSP	High Desert State Prison	Susanville		
4	FSP	Folsom State Prison	Represa		
5	SAC	California State Prison, Sacramento	Represa		
6	CMF	California Medical Facility	Vacaville		
7	SOL	California State Prison, Solano	Vacaville		
8	MCSP	Mule Creek State Prison	lone		
9	SQ	California State Prison, San Quentin	San Quentin		
10	KVSP	Kern Valley State Prison	Delano		
11	SCC	Sierra Conservation Center	Jamestown		
12	DVI	Deuel Vocational Institute	Tracy		
13	CCWF	Central California Womens Facility	Chowchilla		
14	VSPW	Valley State Prison for Women	Chowchilla		
15	CTF	Correctional Training Facility	Soledad		
16	SVSP	Salinas Valley State Prison	Soledad		
17	PVSP	Pleasant Valley State Prison	Coalinga		
18	COR	California State Prison, Corcoran	Corcoran		
19	ASP	Avenal State Prison	Avenal		
20	NKSP	North Kern State Prison	Delano		
21	WSP	Wasco State Prison	Wasco		
22	СМС	California Men's Colony	San Luis Obispo		
23	CCI	California Correctional Institution	Tehachapi		
24	LAC	California State Prison, Los Angeles Co	Lancaster		
25	CIM	California Institution for Men	Chino		
26	CIW	California Institution for Women	Corona		
27	CRC	California Rehabilitation Center	Norco		
28	CVSP	Chuckawala Valley State Prison	Blythe		
29	ISP	Ironwood State Prison	Blythe		
30	CAL	Calipatria State Prison	Calipatria		
31	CEN	Centinela State Prison	Imperial		
32	RJD	RJD Donovan Correctional Facility	San Diego		
33	SATF	Substance Abuse Treatment Facility and State Prison at Corcoran California	Corcoran		

T	juvenile institutions				
<b>T</b>	ABRV INSTITUTION NAME CITY		CITY		
1	NCYCC	Northern California Youth Correctional Center	Stockton		
1	DWN	DeWitt Nelson	Stockton		
1	NAC	N.A. Chaderjian	Stockton		
1	OHC	O.H. Close	Stockton		
2	PASO	El Paso de Robles	Paso Robles		
3	VYCF	Ventura Youth Correctional Facility	Camarillo		
4	SRCC	Southern Youth Correctional Reception Center	Norwalk		
5	HGS	Heman G. Stark	Chino		
6	PYCF	Preston Youth Correctional Facility	lone		

JUVENILE PAROLE REGIONS				
1	NORTHERN	Covers all counties north of San Luis Obispo, Ventura, Los Angeles, and San Bernardino.		
2	SOUTHERN	Covers all counties south of Monterey, Kern, and Inyo counties.		

